

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, Jerry L. Remund, and Dan Wildermuth. County Administrator Sharon Hanson also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Kooiman, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Remund, seconded by Nath to approve the consent agenda as follows:

1. Minutes of December 12, 2016 Truth in Taxation
2. Minutes of December 13, 2016
3. Hospital Warrants in the amount of \$570,108.86
4. Auditor Warrant Payable to Ratwick Roszak and Maloney in the amount of \$7,047.21 and Commissioner-Elect Chris Hollingsworth in the amount of \$466.66

Motion carried unanimously.

AGGREGATE BASE STABILIZER, GRAVEL CRUSHING FINAL PAYMENT

Staff Engineer Nick Bergman joined the meeting to request purchase approval of an aggregate base stabilizer that has the potential, as per Minnesota Department of Transportation, to add strength to a road aggregate base. Staff Engineer Bergman stated the stabilizer would be used for the County State Aid Highway (CSAH) 16 project and the purchase would be paid for out of State Aid funds. He further stated that competitive bids were not obtained due to not finding a comparable product. Motion by Wildermuth, seconded by Nath to approve the purchase of the aggregate base stabilizer from Team Lab in the amount of \$69,575.00. Motion carried unanimously.

Motion by Remund, seconded by Wildermuth to approve final payment to Scepianiak Inc. for CP 2016-100 Gravel Crushing Project in the amount of \$6,192.56 based on crushing an additional thirty-five (35) percent (%) more upon County request. Motion carried unanimously.

AFFORDABLE CARE ACT COMPLIANCE, PLAN DOCUMENT REVISION

Human Resources Coordinator Cathy Feste joined the meeting and presented information on the Affordable Care Act (ACA) compliance provisions which applied to Pipestone County beginning January 1, 2016 regarding offering health insurance to those who averaged thirty (30) or more hours of service per week. Coordinator Feste informed the Board that Pipestone County has utilized the Look-Back Measurement Method for determining eligibility for ACA.

Coordinator Feste recommended a revision to the County's Health Insurance Plan Document that would reference ACA compliance. Motion by Kooiman, seconded by Remund to adopt the following County Health Insurance Blue Cross Blue Shield Plan Document Revision:

Eligible Employees

The following employees are eligible to participate in this Plan:

- (1) Employees classified as full-time, non-seasonal employees who are regularly scheduled to work at least 30 hours per week;
- (2) Part-time employees who participate in a job-share arrangement; and
- (3) Employees (other than ambulance volunteers) who are determined to be full-time employees for purposes of Internal Revenue Code Section 4980H under the County's look back measurement method policy, which is incorporated herein by reference.

The waiting period is 30 Days. The waiting period applies to all eligible employees other than employees determined to be eligible based upon their average hours of service during a measurement period. Such employees will be eligible to begin participation at the start of the appropriate stability period (as described in the County's look back measurement method policy).

This Plan covers only those employees who work in the United States (U.S.) or its Territories. Employees who work and reside in foreign countries are not eligible for coverage. Employees who are U.S. citizens or permanent residents of the U.S. working outside of the U.S. on a temporary basis are eligible.

Motion carried unanimously.

COMMITTEE REPORTS

Commissioner Wildermuth: School Alcohol Prevention Grant, Southwest Mental Health Consortium, Law Enforcement Liaison, Truth in Taxation, Southern Minnesota Opportunity Council, Southwest Health and Human Services.

SWHHS INFORMATION TECHNOLOGY AND PUBLIC SERVICES LEASE AGREEMENT

Motion by Remund, seconded by Nath to approve the Information Technology agreement and Public Services Lease agreement between Pipestone County and Southwest Health and Human Services (SWHHS) effective January 1, 2017 through December 31, 2017 with the following terms:

Information Technology Agreement: SWHHS shall compensate annually to the County for IT Coordinator and connectivity services in the amount of \$5,000.00 for IT Services and \$3,750.00 for connectivity services, for a total of \$8,750.00, payable by SWHHS to the County. This amount will be paid in quarterly installments of \$2,187.50, due on the 1st of every quarter.

Lease Agreement: During the term of this Lease Tenant shall pay to Landlord as and for basic rent the sum of \$38,000.00 for rent, \$10,379.60 for 2015 capital improvement project (\$51,898 divided by 5 years) and \$20,000.00 for utilities/maintenance for a total of \$68,379.60 for 12 months, which shall be payable in equal quarterly installments of \$17,094.90 and which shall be payable on the first day of each quarter commencing January 1, 2017 and continuing thereafter until December 31, 2017 unless otherwise modified as set forth herein. All payments of basic rent shall be made directly to Landlord at such address as Landlord shall from time to time, in writing, direct. Upon the mutual agreement of the parties the basic rent may from time to time be adjusted in writing.

Motion carried unanimously.

NATIONAL JOINT POWERS ALLIANCE MEMBERSHIP AGREEMENT

Motion by Nath, seconded by Remund to approve the National Joint Powers Alliance Membership Agreement which allows Pipestone County to participate in the purchasing cooperative with no membership charge. Motion carried unanimously.

VETERANS PARK UPDATE

Administrator Hanson informed the Board that she has since learned that in order to sell Veteran's Roadside Rest Park, the Minnesota Department of Natural Resources (MNDNR) would need to give approval through a conversion process whereby the County would provide another property of equal or greater value with recreational value. The MNDNR provided the County with an agreement that stipulates use of the property as a recreational area until written permission from the MNDNR is obtained. Administrator Hanson will continue to work on the potential reuse and/or conversion of Veteran's Roadside Rest Park.

FINDINGS OF FACT, CONCLUSIONS, RECOMMENDATIONS-MENNING CUP

Environmental Administrator Kyle Krier joined the meeting to present a Findings of Fact, Conclusions and Recommendations following a Conditional Use Permit hearing for a proposed firearm and sporting goods and sales business to be operated by Ronald and Kimby Menning and located in Osborne Township, Section 21. Motion by Kooiman, seconded by Remund to accept the Findings of Fact, Conclusions and Recommendations and approve the Conditional Use Permit Application by Ronald and Kimby Menning to operate a firearms and sporting goods and sales business. Motion carried unanimously.

FAIRGROUNDS QUONSET BUILDING

After further review of the current rents received for use of the Fairgrounds Quonset building and potential options to improve the aesthetics of the building, consensus of the Board to table the discussion on selling the Fairgrounds Quonset building at this time.

BOARD ORIENTATION

Consensus of the Board to schedule January 10, 2017 for meet and greet with all County offices as part of Board orientation.

COUNTY AUDITOR ITEMS

Auditor Reisch presented several Auditor items for Board approval.

Motion by Remund, seconded by Kooiman to approve a Federal Award Procurement Policy as presented. Motion carried unanimously.

Motion by Wildermuth, seconded by Nath to approve a revised Minnesota Counties Computer Cooperative (MN CCC) Joint Powers Agreement as a result of MN CCC revising their by-laws and voting language, effective January 1, 2016 through December 31, 2018. Motion carried unanimously.

Motion by Kooiman, seconded by Nath to ratify a contract between TRIMIN and MN CCC which stipulates the professional services provided by both entities to specified counties including Pipestone County, effective January 1, 2016 through December 31, 2018. Motion carried unanimously.

Motion by Remund seconded by Nath to approve the 2016 Financial Audit Engagement Letter with the Office of State Auditor and authorize appropriate signatures. Motion carried unanimously.

Motion by Remund, seconded by Kooiman to accept the following donations for the Fairgrounds Beef Barn project as per MN Statutes 465.03: \$15,000 from AgStar Financial Services and \$1,000 from K&M Concrete and direct Auditor Reisch to set-up a Restricted account in order to designate all donations for the Beef Barn. Motion carried unanimously.

Auditor Reisch provided an update on providing passport acceptance facility services and that approval to begin services may begin soon after the beginning of 2017.

Commissioner Wildermuth excused himself from the meeting.

COUNTY LAW ENFORCEMENT CONTRACT APPROVALS

Sheriff Keith Vreeman presented 2017 law enforcement contracts between the County of Pipestone and the municipalities within the County for law enforcement services effective January 1, 2017 through December 31, 2017.

Motion by Johnson, seconded by Nath to approve the Law Enforcement Contract for the City of Ruthton for the sum of \$36.02 per resident for 241 residents for a total cost not to exceed \$8,681.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth. Motion carried.

Motion by Kooiman, seconded by Remund to approve the Law Enforcement Contract for the City of Trosky for the sum of \$36.02 per resident for 86 residents for a total cost not to

exceed \$3,097.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth.

Motion carried.

Motion by Johnson, seconded by Kooiman to approve the Law Enforcement Contract for the City of Holland for the sum of \$36.02 per resident for 187 residents for a total cost not to exceed \$6,736.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth.

Motion carried.

Motion by Johnson, seconded by Nath to approve the Law Enforcement Contract for the City of Woodstock for the sum of \$36.02 per resident for 124 residents for a total cost not to exceed \$4,336.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth.

Motion carried.

Motion by Johnson, seconded by Remund to approve the Law Enforcement Contract for the City of Hatfield for the sum of \$36.02 per resident for 54 residents for a total cost not to exceed \$1,945.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth.

Motion carried.

Motion by Kooiman, seconded by Nath to approve the Law Enforcement Contract for the City of Ihlen for the sum of \$36.02 per resident for 63 residents for a total cost not to exceed \$2,269.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth. Motion

carried.

Motion by Nath, seconded by Kooiman to approve the Law Enforcement Contract for the City of Jasper for the sum of \$54.02 per resident for 633 residents for a total cost not to exceed \$34,195.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth. Motion

carried.

Motion by Kooiman, seconded by Remund to approve the Law Enforcement Contract for the City of Edgerton for the sum of \$54.02 per resident for 1,189 residents for a total cost not to exceed \$64,206.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth.

Motion carried.

Motion by Johnson, seconded by Remund to approve the City of Pipestone Law Enforcement Contract for dispatch services as per fifty (50) percent (%) of the Dispatch budget in the amount of \$158,391.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent:

Wildermuth. Motion carried.

December 27, 2016

Motion by Nath, seconded by Kooiman to approve the City of Pipestone Law Enforcement Contract for law enforcement services as per forty-three (43) percent (%) of the Sheriff's budget in the amount of \$627,400.00. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth. Motion carried.

COMMITTEE REPORTS-CONTINUED

Commissioner Kooiman: Hospital Tour, Hospital Plant Operations, Transit Committee, Planning and Zoning Commission, Hospital Plant Operations, Truth in Taxation.

Commissioner Remund: Primewest Health, Regional Extension Committee, Hospital Plant Operations, Fair Board, Building and Grounds Committee, Law Enforcement Liaison, FEMA Flood Mapping Services, Travel Southwest, Southwest Mental Health, Truth in Taxation, Road and Bridge Committee, Insurance Committee.

Commissioner Nath: Primewest Health, Township Annual Meeting, Fair Board, Building and Grounds Committee, Alcohol Prevention meeting, Truth in Taxation, Southwest Mental Health, Southwest Health and Human Services.

Commissioner Johnson: MN Drainage Workshop, Township Annual meeting, AMC Policy Committee meeting and AMC Annual Conference, Soil and Water Conservation District (SWCD), Area II, Redwood-Cottonwood Rivers Control Area, FEMA Flood mapping meeting, Road and Bridge Committee, Private Industry Council, Hospital Loan Closing meeting, Insurance Committee.

Motion by Remund, seconded by Kooiman to adjourn. Yeas: Johnson, Kooiman, Nath, Remund. Nays: None. Absent: Wildermuth. Motion carried. Meeting adjourned at 11:05 a.m.

Luke Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator