

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, Jerry L. Remund, and Dan Wildermuth. County Administrator Sharon Hanson was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Nath, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Remund, seconded by Kooiman to approve the consent agenda as follows:

1. Minutes of November 29, 2016
2. Commissioner Warrants/Meal Reimbursements in the amount of \$283,371.57 and Hospital Warrants in the amount of \$334,913.78
3. Treasurers Report November 2016

Motion carried unanimously.

As per Minnesota Statutes 375.12, the following Commissioner Warrant information is presented:

Vendor Name	Amount Paid
SW MN Regional Public Safety Board	\$ 59,411.07
Pipestone/City Of	\$ 22,110.45
Audio Connections	\$ 15,003.00
Trafficalm Systems	\$ 13,913.00
Chandler Co-Op	\$ 11,964.61
O'Neill O'Neill & Barduson	\$ 9,221.72
Van Dyke Sanitation Inc	\$ 9,034.92
MN Pollution Control Agency SI	\$ 9,024.25
Pipestone County Medical Center	\$ 7,806.03
Pipestone County Highway Department	\$ 6,586.05
Election Systems & Software, Inc	\$ 6,515.22
Royal Tire Inc	\$ 4,941.07
SHI International Corp	\$ 4,876.00
H&L Mesabi	\$ 4,544.08
Greg's Welding Inc	\$ 4,150.00
Computer Professionals Unlimited Inc	\$ 4,084.00
Bound Tree Medical LLC	\$ 3,995.92
SW Inc	\$ 3,455.00
Edgerton Enterprise	\$ 3,385.30
Johnson Controls, Inc	\$ 3,326.80
Swenny's Towing	\$ 3,266.00
Pipestone Publishing Co Inc	\$ 3,020.03
Smith & Johnson	\$ 2,950.00
Western Print Group	\$ 2,666.00
Amdahl Motors Inc	\$ 2,657.97
Stout & Evink Plumbing & Heating Inc.	\$ 2,625.97
Tri-County Recycling Center	\$ 2,007.15
Warrants over \$2,000	\$ 226,541.61
Number of Claims under \$2,000	211
Warrants under \$2,000	\$ 56,829.96
Total	\$ 283,371.57

REDEMPTION OF USDA PCMC LOAN RESOLUTION 59-41-16, LIMITED ENGLISH PROFICIENCY PLAN

Pipestone County Medical Center Chief Executive Officer (CEO) Brad Burris and Chief Financial Officer Dave Keeler requested Board approval of a Resolution Relating to Medical Center Revenue Bonds, Series 2016 Authorizing the Issuance of the Bonds, Confirming the Security Therefore and Authorizing the Execution of Documents to call the notes for redemption effective December 22, 2016 and authorize County Administrator and County Board Chair signature on the execution of documents. Motion by Nath, seconded by Kooiman to adopt Resolution 59-41-16 Relating to Medical Center Revenue Bonds, Series 2016 Authorizing the Issuance of the Bonds, Confirming the Security Therefore and Authorizing the Execution of Documents to call the notes for redemption effective December 22, 2016 and authorize County Administrator and County Board Chair signature on the execution of documents. Motion carried unanimously.

CEO Burris presented a Pipestone County Limited English Proficiency Plan which has been prepared to address Pipestone County’s responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, which state that no person shall be subjected to discrimination on the basis of race, color or national origin.

Motion by Nath, seconded by Kooiman to approve the Limited English Proficiency Plan. Motion carried unanimously.

STEVE EWING – COPIER PURCHASE, EMT/PARAMEDIC ON CALL RATE

Emergency Management (EM) Director Steve Ewing requested authorization to purchase a new copier for his department. Quotes received were as follows:

<i>Model</i>	<i>Company</i>	<i>Location</i>	<i>Price</i>
Ricoh MP C3504	A & B Business Solutions	Sioux Falls, SD	\$7,987.32
Kyocera Task Alpha 3552 ci	Century Business Products	Sioux Falls, SD	\$9,087.18
Konica Minolta C368	Marco	Worthington, MN	\$8,506.00

EM Director Ewing recommended purchase of the Konica Minolta C368 Copier due to a lower monthly maintenance cost and positive feedback from the Auditor, IT, Sheriff, and Zoning offices. Motion by Nath, seconded by Wildermuth to approve the purchase of a Konica Minolta

C368 copier from Marco in Worthington, MN for the purchase price of \$8,506.00. Motion carried unanimously.

EM Director Ewing requested Board approval to increase the on-call rate of pay for EMTs and Paramedics to \$4.00 per hour on weekdays and nights, starting at 6:00 p.m. Sunday through 6:00 p.m. Friday and \$4.50 per hour on weekends, starting at 6:00 p.m. Friday through 6:00 p.m. Sunday and \$4.50 per hour on Holidays, which are the 10.5 recognized County Holidays. Motion by Wildermuth, seconded by Kooiman to approve an increase to the on call rate and All Call/Holiday pay as follows:

2017 AMBULANCE REIMBURSEMENT RATES

LOCAL IN COUNTY CALL:

BLS CURRENT AMOUNT: \$16.00/HR with 1 hour minimum
ALS CURRENT AMOUNT \$19.00/HR with 1 hour minimum

TRANSFERS TO SIOUX FALLS:

BLS CURRENT AMOUNT: \$48.00
ALS CURRENT AMOUNT \$57.00

OTHER TRANSFERS:

BLS \$16.00 HR ACTUAL TIME
ALS \$19.00 HR ACTUAL TIME

STANDBY (ON CALL TIME)

CURRENT AMOUNT: \$2.00 HR WEEKDAY/NIGHT
PROPOSED AMOUNT: \$4.00HR. WEEKDAY/NIGHT
PROPOSED AMOUNT: \$4.50HR. WEEKEND 6PM FRI-6PM SUN.
PROPOSED AMOUNT \$4.50 HR. HOLIDAYS*

ALL CALL/ HOLIDAY PAY*

LOCAL CALL (in county): EMT \$24.00 hr./Medic \$28.50 hr.
TRANSFER (Sioux Falls): EMT \$24.00 hr./Medic \$28.50 hr.
OTHER TRANSFERS: (actual hrs): EMT \$24.00 hr, /Medic \$28.50 hr.

effective January 1, 2017. Motion carried unanimously.

STEVE JASPER, RICK BEYERS – CITY OF HOLLAND

Steve Jasper, City of Holland Public Works, joined the meeting to discuss snow plowing on Main Street Holland and the desire to have the County assist in moving the snow off of Main Street. Rick Beyers, Holland City Council, joined the discussion. Consensus of the Board to have Mr. Jasper meet with the Holland City Council and contact Engineer Dave Halbersma and Maintenance Supervisor Doug Nagel to work out a plan for snow plowing in Holland.

DAVE HALBERSMA – FINAL PAYMENT, MINNESOTA HISTORICAL GRANT

Motion by Johnson, seconded by Nath to approve final payment to R & G Construction in the amount of \$61,894.69 for projects SAP 59-610-027 and SAP 59-610-028. Motion carried unanimously.

Motion by Wildermuth, seconded by Nath to approve the Minnesota Historical Society and Cultural Heritage Grant Agreement for the project Split Rock Bridge Pre-development Construction Plans and Specifications for a grant total of \$93,500.00 and a \$2,800.00 in-kind match for engineering and administrative work performed by the County and authorize Engineer signature. Motion carried unanimously.

Motion by Kooiman, seconded by Remund setting January 27, 2017 as the deadline to receive proposals for the development of construction plans and specifications for the grant. This will allow one week for Engineer Halbersma to review the proposals and bring back to the County Board for consideration on February 7, 2017. Motion carried unanimously.

SHARON HANSON – COUNTY PROGRAM AID LETTER

County Administrator Sharon Hanson asked Commissioners if they would be in support of writing a letter to the editor or column for local newspapers regarding the loss of County Program Aid that Pipestone County has experienced in recent years. Motion by Wildermuth, seconded by Nath to have Administrator Hanson draft a letter or article to submit to both local and metro papers, send something to AMC, and mention the increase in unfunded mandates that Counties are facing. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste announced that Transit Driver David Foster resigned on November 23, 2016. Motion by Remund, seconded by Wildermuth to accept the resignation of Transit Driver David Foster on November 23, 2016. Motion carried unanimously.

CITY OF PIPESTONE TRAIL GRANT SPONSORSHIP RESOLUTION 59-42-16

Pipestone City Administrator Jeff Jones and Pipestone City Assistant to the Administrator Deb Nelson joined the meeting to request approval of Resolution 59-42-16 that would provide for County sponsorship of a Transportation Alternative Program (TAP) grant to extend and reconstruct the pedestrian trail along and near North Hiawatha in the City of Pipestone. Motion by Kooiman, seconded by Wildermuth to adopt 59-42-16 that would provide for County sponsorship of a Transportation Alternative Program (TAP) grant to extend and reconstruct the pedestrian trail along and near North Hiawatha in the City of Pipestone, contingent on a formal agreement between the City and the County on roles and responsibilities for the Grant. Motion carried unanimously.

RESOLUTION 59-43-16 2017 TAXES PAYABLE LEVY

Motion by Nath, seconded by Wildermuth to adopt Resolution 59-43-16 setting the 2017 Taxes Payable Levy at \$6,299,895.00. Motion carried unanimously.

RESOLUTION 59-44-16 2017 COUNTY BUDGET ADOPTION

Motion by Kooiman, seconded by Wildermuth to adopt Resolution 59-44-16, setting the 2017 budget as follows: Revenues: \$16,720,937 and Expenditures: \$17,138,227. Motion carried unanimously.

ELECTED OFFICIAL SALARY SETTING

Motion by Johnson, seconded by Wildermuth to set the County Sheriff's 2017 annual salary at \$82,166.89. Motion carried unanimously.

Motion by Johnson, seconded by Nath to set the County Treasurer's 2017 annual salary at \$73,185.00. Motion carried unanimously.

Motion by Nath, seconded by Johnson to set the County Auditor's 2017 annual salary at \$61,684.50. Motion carried unanimously.

Motion by Wildermuth, seconded by Kooiman to set the County Recorder's 2017 annual salary at \$67,957.50. Motion carried unanimously.

Motion by Johnson, seconded by Wildermuth to set the County Attorney's 2017 annual salary at \$66,625.00. Motion carried unanimously.

Motion by Johnson, seconded by Nath to set Assistant County Attorney Cassie Loeffler's 2017 salary at \$40,833.00. Motion carried unanimously.

Motion by Kooiman, seconded by Wildermuth to set Assistant County Attorney Scott Barduson's 2017 salary at \$25,473.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: Remund. Motion carried.

Motion by Nath, seconded by Wildermuth to adjourn. Motion carried unanimously.
Meeting adjourned at 11:42 a.m.

Luke Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator