

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, Jerry L. Remund, and Dan Wildermuth. County Administrator Sharon Hanson was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Kooiman, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Nath, seconded by Remund to approve the consent agenda as follows:

1. Minutes of November 8, 2016
2. Hospital Warrants in the amount of \$579,207.84
3. Auditor Warrant Payable to Minnesota Department of Labor and Industry in the amount of \$20.00
4. Accept donation to Transit from Kent and Donna Johansen in the amount of \$200.00

Motion carried unanimously.

REDEMPTION OF USDA PCMC LOAN-RESOLUTION 59-39-16

Pipestone County Medical Center (PCMC) CEO Brad Burris and PCMC CFO Dave Keeler requested approval of Resolution 59-39-16 relating to Medical Center Loan from USDA, calling Medical Center revenue notes, series 2014 for redemption and authorizing the execution of direct loan financing documents. This would close the loan early due to anticipated interest rate increases in 2017. The maturity date on the \$18,065,000.00 loan is May 1, 2017 and approval of this Resolution would allow CEO Burris and CFO Keeler to pursue closing the loan early with an anticipated closing date of December 22, 2016. Motion by Remund, seconded by Kooiman to adopt Resolution 59-39-16 Relating to Medical Center Loan from USDA, calling Medical Center revenue notes, series 2014 for redemption and authorizing the execution of direct loan financing documents. Motion carried unanimously.

CEO Burris stated Pipestone County Medical Center's concerns regarding current insurance offerings under the MNSure, Minnesota's Health Insurance Exchange, in which one of the plans does not have Avera in their network. Burris urged Commissioners and citizens to write letters to their legislators to contact the Director of the Department of Health, who has the authority to change the networks of plan offerings. Burris said a sample letter will be available in the coming weeks to send to legislators.

CAFETERIA PLAN RESOLUTION – 59-40-16

Cafeteria Plan Resolution 59-40-16 was updated to include the 2017 cafeteria amounts of \$604.75 for employees who elect a single health insurance plan and \$856.00 for employees who elect a family health insurance plan in 2017. The Resolution outlines contribution rates for the Voluntary Employee Beneficiary Association (VEBA) and Health Savings Account (HSA), and eliminates the cash-out option on Pipestone County's plan offerings. Motion by Wildermuth, seconded by Nath to adopt Resolution 59-40-16 Pipestone County Cafeteria Plan Arrangement. Motion carried unanimously.

AFSCME MEMORANDUM OF AGREEMENT

Human Resources Coordinator Cathy Feste presented a Memorandum of Agreement between Pipestone County and AFSCME Local 2424 – Council 65 for on call pay for EMT employees. This agreement provides for on call pay for the Deputy EMS Director and Office Assistant/Paramedic outside of normal working hours at an hourly rate consistent with the rate set by the County Board, in 2016 the rate is \$2.00 per hour for time in which they are required to be in an on-call status. The effective date of this agreement is July 1, 2016 through December 31, 2017. Motion by Wildermuth, seconded by Nath to approve the Memorandum of Agreement between Pipestone County and AFSCME Local 2424 – Council 65 for on call pay for EMT employees. Motion carried unanimously.

DOL OVERTIME RULE FLSA CLASSIFICATION

Effective December 1, 2016 the Department of Labor (DOL) changed the minimum annual salary for FLSA exempt employees to \$47,476.00. Pipestone County currently has two FLSA exempt positions that fall under that salary threshold, Veterans Service Officer Brian Douty and Building and Grounds Maintenance Supervisor Wayne Drew. Human Resources Coordinator Cathy Feste requested Board approval to move VSO Brian Douty to a non-exempt status effective December 1, 2016 and change Building and Grounds Maintenance Supervisor Wayne Drew's salary from \$47,173 annual to \$47,476 annual effective December 1, 2016 in order to comply with the new DOL Overtime Rule. Motion by Kooiman, seconded by Wildermuth to move VSO Brian Douty to a non-exempt status effective December 1, 2016 and change Building and Grounds Maintenance Supervisor Wayne Drew's annual salary from \$47,173 to \$47,476 effective December 1, 2016 in order to comply with the new DOL Overtime Rule. Motion carried unanimously.

HR Coordinator Feste reported that David Foster has been hired as a part-time Transit Driver effective November 21, 2016.

2017 BUDGET UPDATE

Administrator Sharon Hanson reviewed the revised preliminary budget and summary sheet. Consensus of the board to have Administrator Hanson send out an email overview of the 2016 3rd quarter budget.

Motion by Remund, seconded by Kooiman to budget \$34,000.00 in 2017 for Pipestone County Museum funding. Motion carried unanimously.

FEEDLOT PUBLIC MEETING – BRIAN KAS – 10:00AM

Environmental Administrator Kyle Krier and Brian Kas joined the meeting. A feedlot public meeting was held for the following feedlot application: Brian Kas, for a proposed modification of his feedlot located in the SE Quarter of Section 14 in Burke Township.

CONDITIONAL USE PERMITS – BOOTSMAS COUNTRY MACHINE AND DUININCK, INC.

Environmental Administrator Kyle Krier presented the Findings of Fact and Recommendations from the Pipestone County Planning and Zoning Commission for the application of Bootsma Country Machine Inc. for a Conditional Use Permit (CUP) to operate a Truck and Trailer repair and sales business in an Ag District. This property is owned by Perry Bootsma and is located in the SE ¼ of Section 7 in Burke Township. Motion by Kooiman, seconded by Wildermuth to accept the Findings of Fact and Recommendations of the Pipestone County Planning and Zoning Commission to issue a Conditional Use Permit to Bootsma Country Machine Inc. to operate a Truck and Trailer repair and sales business in an Ag District. Motion carried unanimously.

Environmental Administrator Kyle Krier presented the Findings of Fact and Recommendations from the Pipestone County Planning and Zoning Commission for the application of Duininck, Inc. to renew a Conditional Use Permit (CUP) for the mining and processing of gravel and granular materials, including all related stockpiling on land owned by Daryl Hanenburg, on land located in the NW¼ of Section 16 in Osborne Township. Motion by Nath, seconded by Wildermuth to accept the Findings of Fact and Recommendations of the Pipestone County Planning and Zoning Commission to renew a Conditional Use Permit to Duininck, Inc. for the mining and processing of gravel and granular materials, including all

related stockpiling on land owned by Daryl Hanenburg, located in the NW¼ of Section 16 in Osborne Township. Motion carried unanimously.

CHRISTMAS TREE DONATION

Commissioner Wildermuth announced that he would like to donate a 15 foot artificial Christmas tree to put in the Courthouse lobby. Motion by Kooiman, seconded by Nath to accept the donation of a 15 foot artificial Christmas tree and authorize some funding for purchase of lights and decorations. Pipestone County staff will set up the Christmas tree and decorations. Yeas: Johnson, Kooiman, Nath, Remund. Abstain: Wildermuth. Motion carried.

VETERANS PARK – FUTURE OPTIONS

County Administrator Sharon Hanson, following discussion by some County Board members, requested consensus from the Board on whether or not the County should look into options for selling Veterans Park. Consensus of the Board to have Administrator Hanson and staff research options to sell the property.

FAIRGROUNDS QUONSET BUILDING

Consensus of the Board to have staff continue to look at options for the use or disposal of the Quonset building at the fairgrounds.

TAX ABATEMENT POLICY-HOME TAX ABATEMENT INITIATIVE

Auditor Tyler Reisch answered Commissioner questions on the proposed Tax Abatement Policy. Minnesota Statutes 469.1812 – 469.1815 grant counties the authority to abate property taxes for economic development purposes. The proposed tax abatement policy would allow citizens to apply between January 1, 2017 and December 31, 2019 for a tax abatement of County taxes for new home construction. If approved for an abatement, a homeowner could receive a tax abatement for a period of three years once the property is owner-occupied. Motion by Nath, seconded by Wildermuth to approve the Home Tax Abatement Initiative, as part of the existing Tax Abatement Policy, for new home construction with an application period of January 1, 2017 through December 31, 2019. Motion carried unanimously.

COMMISSIONER-ELECT ATTENDANCE AT AMC ANNUAL CONFERENCE

Consensus of the Board to allow Commissioner-elect Chris Hollingsworth to attend the AMC Annual Conference and have the County pay for expenses.

Administrator Hanson stated that Pipestone County needs to designate a representative to attend the MCIT Annual Meeting on December 5, 2016 at 4:00p.m. at the AMC Annual

November 22, 2016

Conference. Consensus to designate Commissioner Wildermuth as Minnesota County Intergovernmental Trust Delegate and Commissioner Johnson as Alternate Delegate for the MCIT Annual Meeting on December 5, 2016 at 4:00 p.m. at the AMC Annual Conference.

OUT OF STATE TRAVEL APPROVAL

Motion by Wildermuth, seconded by Nath to approve out-of-state travel for School Resource Officer Brian Danks to attend the national conference November 14 – 18, 2016 in Dallas, Texas. This was required training as part of the grant and costs associated with the training are reimbursed through the grant. Motion carried unanimously.

FAIRGROUNDS SIGN

Commissioner Remund stated that he would like to see the Board move forward with obtaining signage options at the fairgrounds. Administrator Hanson stated that she would work with Building and Grounds Supervisor Wayne Drew to obtain some quotes and options.

Motion by Nath, seconded by Remund to adjourn. Motion carried unanimously.

Meeting adjourned at 11:04 a.m.

Luke Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator