

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, Jerry L. Remund, and Dan Wildermuth. County Administrator Sharon Hanson, County Engineer David Halbersma and Staff Engineer Nick Bergman were also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Wildermuth, seconded by Kooiman to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Remund, seconded by Nath to approve the consent agenda as follows:

1. Minutes of September 27, 2016

Motion carried unanimously.

**SCHOOL RESOURCE OFFICER GRANT**

Administrator Sharon Hanson announced that Pipestone County was awarded the School Resource Officer grant for a period of three years for a total grant award of \$125,000. Sheriff Keith Vreeman is working on a contract with Pipestone Area School District and will bring back to the Board for final approval.

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

Engineer Halbersma provided information on project updates, projects under contract and projects in the planning stage.

Motion by Wildermuth, seconded by Nath to approve the following right of way payments as Auditor Warrants for Projects SP 59-616-32 and SAP 59-599-95:

<b><u>Project</u></b>	<b><u>Land Owner:</u></b>	<b><u>Payment:</u></b>
SAP 59-599-95	Stanley & Marlys Vander Maten	\$250.00
SAP 59-599-95	Steven & Lisa Vander Maten	\$250.00
SP 59-616-32*	Kaleb Kracht	\$4,620.00
SP 59-616-32*	Todd & Melisa Van Dyke	\$2,980.00
SP 59-616-32*	Brian & Rebecca Schelhaas	\$3,020.00
SP 59-616-32*	Gregg Kortleeve	\$5,060.00
SP 59-616-32*	Marlene Sais	\$5,070.00
SP 59-616-32*	Marion D. Miller Trust	\$4,140.00
SP 59-616-32*	Elaine Rieck	\$2,275.00
SP 59-616-32*	Gerald & Deborah Rieck	\$7,215.00

Motion carried unanimously.

**UTILITY SETBACK ORDINANCE UPDATE**

Engineer Halbersma reported that he met with several utility companies about the proposed 125-foot setback ordinance language and it was suggested to develop a Memorandum of Understanding (MOU) in lieu of an ordinance. County Attorney Damain Sandy reviewed the MOU and had some concerns since an MOU is not a formal agreement and shouldn't be used in this situation. County Attorney Sandy recommended adopting an ordinance rather than a MOU. Consensus of the Board to have Engineer Halbersma draft final ordinance language that would grandfather in existing utilities, but for new utilities placed within the 125 foot set-back, utilities would need to pay for the utility re-location. Engineer Halbersma will bring back to the Board after review by the County Attorney.

**MAINTENANCE UPDATES – RESOLUTION 59-34-16**

Engineer Halbersma received two quotes on replacement of an existing 2,000 gallon underground fuel tank with new 10,000 gallon underground fuel tank at the Highway Shop. The two quotes received were as follows: Dockendorf Equipment Co - \$74,500 and Sioux Equipment - \$75,183 which includes a 10,000-gallon fiberglass tank and surrounding infrastructure. Quotes do not include concrete, excavation, and tank disposal. The total cost estimate of the project is \$100,000. Engineer Halbersma requested approval of Resolution 59-34-16 which states that the Pipestone County Highway Department's fuel tank and dispenser system is in need of upgrades and/or replacement and desires to use part of its regular County State Aid (CSAH) Construction funds for the portion of the fuel system, and that Pipestone County requests a level of funding for this project based on the percentage of CSAH mileage (51.89%) to total mileage maintained and the estimated cost of the fuel system is \$100,000. Motion by Remund, seconded by Kooiman to adopt the Resolution 59-34-16 in which the County plans to use regular County State Aid Construction funds for 51.89% of the project at an estimated cost of \$100,000 and approve the quote from Dockendorf Equipment Co in the amount of \$74,500 and direct Engineer Halbersma to dispose of old tank contingent on agreeable payment terms. Motion carried unanimously.

**MAINTENANCE UPDATES**

Engineer Halbersma announced that a pup trailer was damaged and they are waiting to hear back from insurance on how much money they will receive for a replacement.

The Maintenance department has been working on hot mix patching, painting stop ahead and Railroad Crossing signs, shoulder work and mowing, pit restoration, and fall spraying.

## **2015 AUDIT REVIEW**

Auditor Tyler Reisch and Treasurer Steve Weets joined the meeting to present the Pipestone County 2015 Financial Audit.

## **COMMISSIONER PER DIEM AND SALARY, NON-UNION COLA**

Commissioner Wildermuth indicated he wanted to revisit the proposed 2017 Commissioner salary budget line item. Motion by Wildermuth to propose a 0% increase to Commissioners salaries for 2017. Chairman Johnson asked for a second to the motion. Hearing none, the motion failed for lack of a second.

Motion by Kooiman, seconded by Nath to set the 2017 Commissioners salaries at \$19,357.93 and set the 2017 per diem rate to \$75.00 per day or \$100.00 per day when more than one meeting occurs in one day. Motion carried unanimously.

Motion by Kooiman, seconded by Wildermuth to set the Non-Union Cost of Living Adjustment (COLA) at 2.50% in 2017. Motion carried unanimously.

## **COMMITTEE REPORTS**

Commissioners reported on the following Committee Meetings:

Commissioner Kooiman: Hospital Plant Operations, Southwest Regional Development Commission, AMC Policy Committee meetings, Transit Committee, Planning and Zoning Committee.

Commissioner Remund: Primewest Health, Hospital Plant Operations, Insurance Committee, Building Committee, AMC Policy Committee meetings.

Commissioner Wildermuth: Southwest Mental Health Consortium, Information Technology Committee, Rural Energy/ Regional Solid Waste Committee, AMC Policy Committee meetings, Transit Committee, Southern Minnesota Opportunity Council, Southwest Health and Human Services, Solid Waste Committee, Casey Jones Trail.

Commissioner Nath: Primewest Health, Information Technology Committee, Hospital Quality meeting, Southwest Mental Health, Audit Committee, AMC Policy Committee meetings, Pipestone County Medical Center (PCMC) Executive Committee, Southwest Health and Human Services, Regional Radio board, PCMC Active Shooter training.

Commissioner Johnson: Soil and Water Conservation District (SWCD), Audit Committee, Insurance Committee, AMC Policy Committee meetings, SWCD Field Day, Groundwater Training, Lyon County Landfill Annual meeting, EDF agreement meeting, PCMC

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Executive meeting, Solid Waste Committee, PCMC Active Shooter training, Hospital Trustee Council.

Motion by Wildermuth, seconded by Nath to adjourn. Motion carried unanimously.

Meeting adjourned at 11:38 a.m.

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Luke Johnson  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator

October 4, 2016