

July 26, 2016

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, Jerry L. Remund, and Dan Wildermuth. County Administrator Sharon Hanson was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Wildermuth, seconded by Kooiman to approve the agenda. Motion carried unanimously.

#### **CONSENT AGENDA**

Motion by Nath, seconded by Remund to approve the consent agenda as follows:

1. Approve Minutes of July 12, 2016
2. Hospital Warrants in the amount of \$526,458.71
3. Auditor's Warrant payable to Rustad's Flooring in the amount of \$6,135.30

Motion carried unanimously.

#### **BRANDI SCHAAP-4-H UPDATE AND BUILDING USE AGREEMENT**

Brandi Schaap, Pipestone County 4-H Coordinator provided an update on 4-H activities and plans for the upcoming Pipestone County Fair.

Coordinator Schaap presented a 4-H Owned Building Lease Agreement that specifies terms related to the use of 4-H owned buildings. It was discussed that the County owns the Food Stand and the former 4-H building and the agreement would need to be revised to specify County ownership. Motion by Kooiman, seconded by Remund to approve the 4-H Owned Building Lease Agreement contingent on language specifying County ownership. Motion carried unanimously.

#### **STEVE EWING-EMPG 2016**

Steve Ewing, Emergency Management Director reviewed the Emergency Management Performance Grant for 2016 and requested approval of the Grant agreement. Motion by Remund, seconded by Nath to approve the 2016 Emergency Management Performance Grant in the amount of \$27,251.00 that will be utilized for Emergency Management department operations. Motion carried unanimously.

#### **TRANSIT BUS PURCHASE, DRUG/ALCOHOL, 2017 MOA**

Cathleen Amick, Western Community Action (WCA) Transit Director and Beverly Herfindahl, Minnesota Department of Transportation Transit Project Manager joined the meeting

and provided an update on Pipestone County's Transit program and operations since they started management of the Transit Department on January 1, 2016.

Director Amick presented the following quotes off the State Contract for a 2016 Chevy 13 passenger bus transit bus purchase with 80% funding from the Minnesota Department of Transportation and 20% funding from Pipestone County:

North Central Bus	\$66,173.00
Hoglund	\$68,053.00
Telin	\$68,997.65

Motion by Kooiman, seconded by Wildermuth to approve the purchase of a 2016 Chevy 13 passenger bus off the State Contract from North Central Bus in the amount of \$66,173.00 with 20% Pipestone County match from transit funds received in 2016. Motion carried unanimously.

Director Amick explained that the current placement of transit drivers in the drug and alcohol pool with highway department has created random drug and alcohol draws in excess of federal and state requirements. Director Amick explained that if Pipestone County Transit drivers would be able to join WCA's drug and alcohol pool, random draws would be more consistent with requirements. Motion by Wildermuth, seconded by Remund to authorize the placement of Pipestone County Transit drivers into the WCA drug and alcohol pool effective October 1, 2016. Motion carried unanimously.

Director Amick presented a draft 2016 Amendment to the existing Memorandum of Understanding for Transit Operations that would discuss future direction of Pipestone County Transit in terms of staff sharing across the neighboring counties and moving forward with a full merger or ending the administrative management by WCA by December 31, 2017. Consensus of the Board to review the 2016 Amendment and bring back to the Board for future discussion.

**PLANNING AND ZONING ORDINANCE AMDENDMENTS-STRUCTURE SETBACKS AND UTILITY SETBACKS**

Chairman Johnson opened at 10:10 a.m. the Planning and Zoning Ordinance Public Hearing regarding structure property line setbacks and utility setbacks.

Environmental Administrator Kyle Krier explained the proposed revisions to the Planning and Zoning Ordinance Revisions.

Public hearing comments were received on the utility setback proposed revision which would require utilities provide for a 125 foot setback from center of highways or placement of utilities in road right of way. Comments were heard specifically from Sioux Valley Energy staff,

a Sioux Valley Energy customer, Lincoln Pipestone Rural Water, Pipestone County Highway Department, and a letter from Xcel Energy. The Board discussed the comments and the request from those who provided comment to meet and discuss this ordinance revision further before adoption.

Comments from a rural farmer were heard in favor of the proposed structure setback that would provide a setback of 30 feet for agriculture structures and 30 feet for all other structures from the current 100 foot and 25 foot respectively as well as a 25 foot height restriction removed from agriculture structures.

Motion by Wildermuth, seconded by Nath to close the public hearing. Motion carried unanimously. The public hearing closed at 10:38 a.m.

Consensus of the Board to meet with utilities and discuss the proposed ordinance revision related to utilities setbacks before adoption.

Motion by Kooiman, seconded by Remund to table the proposed ordinance revisions related to utilities setbacks and meet with utilities to discuss the proposed ordinance prior to adoption and approve the following structure setback and publication as required:

**Appendix: Tabulation of Provisions**

Maximum Building Height

25' height restriction removed from A district.

Minimum Yard Setbacks for Structures:

Side and Rear yard structure setback amended to a 30' setback in the A, UE, RA and SP Districts.

Motion carried unanimously.

**JAMES MASSELINK FEEDLOT PUBLIC MEETING**

James Masselink appeared before the Board and presented information on proposed modification of feedlot located in Section 13 of Osborne Township.

**MN PUBLIC FACILITIES AGREEMENT AND APPLICATION RES 59-29-16**

George Eillertson from Northland Securities joined the meeting via telephone to explain a Minnesota Public Facilities application that would allow the County to obtain a AA+ rating that would earn additional savings in interest for the issuance of General Obligation Temporary revenue Bonds in the amount of \$9,890,000 that will be used to finance improvements to the Lincoln-Pipestone Rural Water system.

Motion by Kooiman and seconded by Nath to adopt Resolution 59-29-16 that approves issuance of General Obligation Temporary Revenue Bonds in the amount of \$9,890,000 that will

be used to finance improvements to the Lincoln Pipestone Rural Water system and approves a Minnesota Public Facilities Authority Credit Enhancement Program Agreement in order to obtain a AA+ credit rating and authorize Administrator and Chairman signatures. Motion carried unanimously.

Motion by Kooiman, seconded by Nath to approve an Auditor Warrant in the amount of \$500.00 to Minnesota Public Facilities Authority in order to process the Credit Enhancement Program application. Motion carried unanimously.

**LINCOLN PIPESTONE RURAL WATER 2015 ANNUAL AUDIT REPORT**

Lincoln Pipestone Rural Water (LPRW) Board Members Rod Spronk and Earl DeWilde were joined by LPRW Chief Executive Officer Jason Overby and Meulebroeck and Taubert Certified Public Accountants Partner Matt Taubert who presented information on the 2015 Annual Audit.

**PIPESTONE COUNTY 2016 ELECTION RECOUNT JPA**

County Auditor Tyler Reisch presented two agreements between the State of Minnesota and Pipestone County that would allow Pipestone County to conduct recounting of votes, if necessary, for the primary and general election of 2016. Motion by Remund, seconded by Wildermuth to approve a Joint Powers Agreement between the State of Minnesota and Pipestone County that would allow Pipestone County to serve as the 2016 primary and general election recount officials, if necessary, as per MN Statutes 204C.35 subd 1 with payment terms as per agreement, effective November 1, 2016 through December 31, 2016 and authorize Administrator and Auditor signatures. Motion carried unanimously.

**RESOLUTION 59-30-16 DECLARATION TO OBTAIN CPA FIRM FOR ANNUAL AUDIT SERVICES**

Motion by Remund, seconded by Nath to adopt Resolution 59-30-16 that authorizes the County Auditor to obtain the services of a Certified Public Accountant firm for the annual financial audit as per Minnesota Statutes 6.481, subdivision 2. Motion carried unanimously.

**2017 EDGERTON AND PIPESTONE LIBRARY FUNDING FORMULA**

Commissioner Kooiman, as a follow-up to the April 26, 2016 meeting when the library funding formula was last discussed, stated that since then, the two library directors from Edgerton and Pipestone had met to discuss the funding formula. The current formula is based on out of city service area based on registered users of each library. Commissioner Kooiman favored a formula that would be simplified and can be reviewed at any time. Motion by

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Kooiman, seconded by Nath to approve a fifty/fifty percent (50/50%) split of library funding dollars with funding dollars determined on an annual basis. Motion carried unanimously.

Motion by Remund, seconded by Kooiman to adjourn. Motion carried unanimously.

Meeting adjourned at 11:38 a.m.

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Luke Johnson  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator