

June 7, 2016

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, and Dan Wildermuth. Human Resources Coordinator Cathy Feste was also present. Commissioner Jerry L. Remund absent. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Wildermuth, seconded by Nath to approve the agenda. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nays: None. Absent: Remund. Motion carried.

CONSENT AGENDA

Motion by Nath, seconded by Kooiman to approve the consent agenda as follows:

1. Minutes of May 24, 2016 Commissioner Meeting

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nays: None. Absent: Remund. Motion carried.

TOBACCO ORDINANCE / CLEAN INDOOR ACT

County Administrator Sharon Hanson requested approval of a revised Tobacco Ordinance as proposed by Southwest Health and Human Services. The proposed revisions were to: (1) add the definition of electronic delivery devices, and nicotine or lobelia delivery products to the Ordinance; (2) add Electronic Delivery Device to definitions of Tobacco Related Device; (3) sets a minimum price for all cigars; and (4) other definitions to further clarify compliance with the Ordinance. Consensus of the board to strike out section 10 which sets a minimum price for cigars. Motion by Wildermuth, seconded by Kooiman to approve the draft Tobacco Ordinance and set a Public Hearing Date of June 28, 2016 at 10:00 a.m. with notice to be sent to the 12 license holders in Pipestone County. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nays: None. Absent: Remund. Motion carried.

County Administrator Hanson presented a Pipestone County Clean Indoor Air Ordinance. Administrator Hanson said the County Board would not have to adopt this policy and could allow Minnesota Statutes 145A.05 to enforce Clean Indoor Act rules statewide. Consensus of the Board to take no action on the Pipestone County Clean Indoor Air Ordinance.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

Engineer Dave Halbersma joined the meeting and provided an update on projects, projects under contract and projects in the planning stage.

Engineer Halbersma requested Board approval of final payment to R & G Construction in the amount of \$81,030.95 for bridge culverts 59-599-85, 59-599-83, 59-606-18, 59-606-19, 59-606-20, 59-606-21, and 59-616-30. The total project cost was \$1,620,618.90, which was lower than the quoted cost of \$1,627,122.90. Motion by Wildermuth, seconded by Nath to approve final payment to R & G Construction in the amount of \$81,030.95. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nays: None. Absent: Remund. Motion carried.

Engineer Halbersma requested Board approval of right of way payments for projects SAP 59-597-02 and SAP 59-616-32 in the following Amounts:

Project	Land owner:	Payment:
SAP 59-597-02	Tom & Barb Griebel	\$250.00
SAP 59-597-02	Ron Beckering	\$250.00
SP 59-616-32	J. Evan & Shea Johnson	\$2,590.00
SP 59-616-32	Den Ouden Living Trust	\$9,990.00

Motion by Wildermuth, seconded by Nath to approve Right of Way payments for projects SAP 59-597-02 and SAP 59-616-32 as presented. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nays: None. Absent: Remund. Motion carried.

STONEBROOKE REPORT

Engineer Halbersma reviewed the Pipestone County Roadway System and Revenue Review completed in May 2016 by Douglas Haeder, Senior Transportation Engineer from Stonebrooke Engineering. Mr. Haeder had several recommendations from the review including the following:

1. Carefully monitor the Municipal Account and the Regular Account apportionments to allow, responsible, timely transfer of available account balances, if needed, to allow consideration of road deficiencies in both urban and rural settings.
2. Align CSAH designations with the highest traffic volume roadways through an internal revision of mileage, especially in rural parts of the County
3. Use the State Aid standards for the best advantage of the County.
4. Schedule higher reconstruction cost segments earlier in the program than lower reconstruction cost segments.
5. Know the CSAH Needs construction costs being reported by surrounding counties.
6. Consider establishing a Cost Participation Policy for adoption by the County to clarify cost sharing between the County and the various cities for construction projects on CSAH segments within the cities.
7. Determine the size of the road system that can be successfully maintained and operated by the County.
8. Adopt and use a system of performance measures for the road and bridge system.

Engineer Halbersma answered Commissioner questions on the Stonebrooke report and will be looking at some of these recommendations for future planning.

WHEELAGE TAX FOLLOW-UP DISCUSSION

Engineer Halbersma brought the wheelage tax discussion back to the Board as requested at a prior meeting. Consensus of the Board to not move forward with the County wheelage tax at this time.

TENTATIVE 5 YEAR ROAD CONSTRUCTION PLAN

Engineer Halbersma reviewed the Tentative 5 Year Construction Plan. The Tentative 5 Year Construction Plan is also located on the Pipestone County website www.pipestone-county.com.

Motion by Wildermuth, seconded by Nath to approve the Tentative 5-Year Road Construction Plan. Yeas: Johnson, Nath, Wildermuth. Nay: Kooiman. Absent: Remund. Motion carried.

AGGREGATE PRODUCTION TAX – PIT RESTORATION

Engineer Halbersma stated that 15% of funds collected from the aggregate production tax can be used for abandoned pit restoration. The Minnesota Statute is not clear on what qualifies as an abandoned pit and Halbersma asked the Board if they wanted to develop a policy or guideline to address abandoned pit restoration in Pipestone County. Consensus of the Board not to develop anything until more revenue has been accumulated in the fund.

ANNUAL REPORT FOLLOW-UP

Halbersma answered additional questions on the Annual Report that was presented to Commissioners in May.

ROAD DAMAGE POLICY DISCUSSION

Engineer Halbersma presented a policy from Norman County on Excessive Road Damage to County Roads by users. Halbersma inquired if the Board would like to create a policy or just follow Minnesota Statutes 169.88 Subd. (c) which states “Any person who by willful acts or failure to exercise due care, damages any road, street, or highway or highway structure shall be liable for the amount thereof.” Halbersma recommended following state statute and not creating a separate policy. Consensus of the Board to follow state statute and not develop a separate policy for excessive damage to county roads.

PUBLIC UTILITY SETBACK FOLLOW-UP

Engineer Halbersma explained the 125-foot utility setback that is being proposed to the Pipestone County Planning and Zoning Ordinance that was presented at the May 24, 2016 Commissioner Meeting.

EDGERTON SPEED STUDY FOLLOW-UP

Engineer Halbersma announced that MNDOT agreed to conduct a speed study on CSAH 9, From 160th Ave to CSAH 18 in Edgerton. Halbersma also noted that he checked into the cost of purchasing solar-powered signs that display vehicle speed and the cost is approximately \$4,000.00 each.

MOTOR GRADER TRANSMISSION REPAIR

Halbersma announced that it will cost approximately \$6,500.00 to repair the Transmission on one of the Highway Motor Graders. Once the transmission is fixed, he plans to trade it in as there have been many maintenance issues with that Grader.

HIGHWAY OFFICE BUILDING ROOF

Engineer Halbersma reported that the office building roof at the Highway Department is leaking and he has checked into prices to seal or replace it. The approximate cost to seal coat the roof is \$10,000.00. Consensus of the Board to have Halbersma move forward with seal coating the roof.

MAINTENANCE UPDATES

Engineer Halbersma reported that the Highway department has been working on the following maintenance items: hot mix repair, spraying right-of-ways, culvert separations, and cleaning ditches.

LPRW BOARD APPOINTMENTS –RESOLUTION 59-27-2016

Motion by Johnson, seconded by Nath to adopt Resolution 59-27-2016 which recommends appointment of Frank Engels, Brent Feikema, and Janice Moen to the Lincoln Pipestone Rural Water System Board of Commissioners for a 4-year term from January 1, 2017 to December 31, 2020. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nays: None. Absent: Remund. Motion carried.

Commissioner Johnson postponed Committee Reports until the next Commissioner's meeting.

PERSONNEL

Human Resources Coordinator Cathy Feste announced that Pipestone County is currently advertising for a part-time Deputy Sheriff to replace Derek Claar who moved to full-time earlier this year.

HR Coordinator Feste requested approval to advertise for a SMOC clerical position in which the applicant would complete scanning and other clerical projects for Pipestone County departments and would be hired and paid for through the Senior Community Service Employment Program offered by SMOC. Motion by Wildermuth, seconded by Kooiman to approve the advertising for a SMOC position. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nays: None. Absent: Remund. Motion carried.

Motion by Wildermuth, seconded by Nath to adjourn. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nays: None. Absent: Remund. Motion carried. Meeting adjourned at 11:09 a.m.

Luke Johnson
Pipestone County Board Chair

ATTEST:

Cathy Feste
Human Resources Coordinator