

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, Jerry L. Remund and Dan Wildermuth. County Administrator Sharon Hanson also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Nath, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

Motion by Wildermuth, seconded by Kooiman to approve the consent agenda as follows:

CONSENT AGENDA

1. Approve Minutes of April 5, 2016
2. Commissioner Warrants/Meal Reimbursements in the amount of \$551,744.23 and Hospital Warrants in the amount of \$614,096.92
3. Treasurer’s Report March 2016

Motion carried unanimously.

As per Minnesota Statutes 375.12, the following Commissioner Warrant information is presented:

| Vendor Name | Amount Paid | Vendor Name | Amount Paid |
|--|---------------|--------------------------------------|---------------|
| Ziegler Rental FBO CATD Exchange Svs LLC | \$ 172,090.00 | Edgerton Ambulance Assn | \$ 4,000.00 |
| Pipestone Soil & Water Cons Dist | \$ 54,214.00 | Jasper Ambulance Assn | \$ 4,000.00 |
| Pipestone County Historical Society | \$ 33,000.00 | Pipestone Fire Department | \$ 3,900.00 |
| Regents Of The University Of Minnesota | \$ 28,284.75 | Independent Emergency Services LLC | \$ 3,529.28 |
| Johnson Controls, Inc | \$ 14,587.50 | Plum Creek Library System | \$ 3,415.00 |
| MN Counties Computer Cooperative | \$ 12,853.50 | Amazon Marketplace | \$ 3,346.37 |
| TrueNorth Steel | \$ 12,607.84 | SHI International Corp | \$ 3,118.00 |
| Erickson Engineering Co Inc | \$ 9,800.00 | Pipestone Sr Citizens Center | \$ 3,000.00 |
| Van Dyke Sanitation Inc | \$ 9,034.92 | MN Dept Of Transportation | \$ 2,952.69 |
| Pipestone County Ag Society | \$ 9,000.00 | Pipestone County Medical Center | \$ 2,948.45 |
| Marco Inc | \$ 8,841.32 | Southwest MN Initiative Foundation | \$ 2,880.00 |
| Pipestone County Highway Department | \$ 7,520.05 | A&B Business Inc | \$ 2,716.83 |
| MN State Auditor | \$ 6,230.70 | Penguin Management Inc | \$ 2,508.00 |
| Pipestone County Treasurer | \$ 5,898.00 | Pipestone Performing Arts Center Inc | \$ 2,500.00 |
| Simplexgrinnell | \$ 5,536.00 | Area II MN River Basin Projects Inc | \$ 2,483.00 |
| Edgerton Enterprise | \$ 4,618.45 | Smith & Johnson | \$ 2,375.72 |
| American Communications Inc | \$ 4,589.81 | SW Inc | \$ 2,270.00 |
| Pipestone Ambulance Assn | \$ 4,517.89 | Southwest MN Workforce Council | \$ 2,245.00 |
| O'Neill O'Neill & Barduson | \$ 4,466.00 | Jer's Electric, Inc. | \$ 2,161.91 |
| IdentiSys Inc | \$ 4,015.58 | Madden Galanter Hansen LLP | \$ 2,083.18 |
| Computer Professionals Unlimited Inc | \$ 4,009.00 | Tri-County Recycling Center | \$ 2,038.38 |
| Warrants over \$2,000 | | | \$ 476,187.12 |
| Number of Claims under \$2,000 | | | 207 |
| Warrants under \$2,000 | | | \$ 75,557.11 |
| Total | | | \$ 551,744.23 |

AGGREGATE PRODUCTION TAX RESOLUTION 59-18-16

County Engineer David Halbersma joined the meeting to present Resolution 59-18-16 that as per Minnesota Statute 298.75 provides for the adoption of an aggregate production tax. A February 25, 2016 public hearing was held on the tax and the Board discussed the aggregate tax at several previous meetings. Motion by Kooiman, seconded by Wildermuth to adopt Resolution 59-18-16 that as per Minnesota Statute 298.75 provides for the adoption of an aggregate production tax effective April 12, 2016. Motion carried unanimously.

UTILITY SETBACK-PLANNING AND ZONING ORDINANCE

Engineer Halbersma was joined by Environmental Administrator Kyle Krier who together presented a request to have the Planning and Zoning Commission consider changes to the Planning and Zoning Ordinance related to utility setbacks. Engineer Halbersma stated that utilities typically have the permission and legal right to place utilities within the road right of way. However, often times utilities will place their line just outside the right of way to avoid any future costs to relocate the utility in case of roadway improvements. Unfortunately, it then becomes the responsibility (cost) of the Highway Department (and ultimately the tax payers) to move the utility when needed. Engineer Halbersma surveyed surrounding counties and suggested the following possible language:

“Any essential service line, essential service structure, or utility not located within the road right-of-way shall be set back at least 125 feet from the centerline of any public road.”

Motion by Wildermuth, seconded by Nath to recommend to the Planning and Zoning Commission that they consider the suggested utility setback language as presented by Engineer Halbersma and bring back a recommendation to the County Board. Motion carried unanimously.

COUNTY STATE AID HIGHWAY DESIGNATION

As a follow-up to the County State Aid Highway (CSAH) designation discussion at the April 5, 2016 meeting and as a result of continued concern over limited road and bridge funding, Engineer Halbersma has discussed the idea of having a third party review road and bridge revenues, future trends and impact on CSAH funding and designation and provide a recommendation report to the County Board. The report could be a foundation for future discussion on CSAH designation within the County. Consensus of the Board directing Engineer

Halbersma to obtain a proposal from a consulting firm and bring back to the Board for consideration.

COURTHOUSE AND LEC BOILER REPLACEMENT

Johnson Controls representative Tom Hunstad joined the meeting and presented a quote that would replace two existing boilers as part of a MN Historical Society grant. One boiler a 1998 model the other a pre-1998 boiler that serves as a back-up boiler would be replaced with two high efficiency boilers. The impact of the boiler replacement will be a new life cycle of high efficient heating and cooling for twenty (20) years with payback on the cost of the new boilers paid by lower energy costs. Mr. Hunstad presented the following quote for this project: \$99,950.00. The County would also see a reduction in the annual Johnson Controls Service Agreement. Administrator Hanson stated that if we used a contractor other than Johnson Controls, we would need to hire Johnson Controls to connect the new boilers into the Johnson Controls heating and cooling computer monitoring system. Motion by Remund, seconded by Nath to accept the quote from Johnson Controls in the amount of \$99,950.00 for replacement of two boilers with two new boilers for Courthouse and Law Enforcement buildings as part of a Minnesota Historical Society grant and also authorize the replacement of the water heater to allow for venting of the new boiler system through the existing internal stack. Motion carried unanimously.

CHIEF DEPUTY APPOINTMENT, RESOLUTION 59-19-16 LEAVE OF ABSENCE

Sheriff Keith Vreeman joined the meeting along with Human Resources Coordinator Cathy Feste who presented the job valuation results of the Chief Deputy job description with Fox Lawson recommending the Chief Deputy job description be assigned a job valuation of C52 and Fair Labor Standards exempt status. Motion by Kooiman, seconded by Nath to accept the Fox Lawson Chief Deputy job description job valuation of C52 and Fair Labor Standards exempt status and place Patrol Captain Mike Hamann on Step J of the C52 range effective March 1, 2016. Motion carried unanimously.

Motion by Remund, seconded by Wildermuth to approve, as per Minnesota Statutes 387.145, the appointment of Mike Hamann to the position of Chief Deputy, as recommended by Sheriff Vreeman, effective March 1, 2016. Motion carried unanimously.

Motion by Nath, seconded by Remund to adopt Resolution 59-19-16 that whereas Chief Deputy Mike Hamann has requested that his leave of absence from the position of Deputy

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Sheriff be extended for an additional five years and that Mike Hamann is hereby granted a leave of absence, effective March 1, 2016, not to exceed five years, from the position of Deputy Sheriff for the sole purpose of serving in the capacity of Chief Deputy in the Pipestone County Sheriff's Department, and that in the event Mike Hamann's services as Chief Deputy are no longer required in such capacity by the Sheriff, or in the event Mike Hamann no longer desires to continue the position of Chief Deputy, the employee shall be returned to the position of Deputy Sheriff. Motion carried unanimously.

RESOLUTION 59-20-16 REGIONAL RADIO BOARD JPA ADDENDUM

Motion by Johnson, seconded by Nath to adopt Resolution 59-20-16 that ratifies a February 2, 2016 Board approval of an amended Southwest Regional Emergency Communications Board Joint Powers Agreement (JPA) that amends the JPA to include tribal entities and non-governmental entities. Motion carried unanimously.

SHERIFF'S OFFICE VEHICLE PURCHASE REQUEST

Sheriff Vreeman presented a request to purchase two Ford Interceptors off the State Contract in the approximate total amount of \$55,896.00. Sheriff Vreeman suggested keeping two vehicles as part of the rotation to ensure that vehicle purchases can be rotated to minimize budget impact and the possibility of a school resource officer that would need transportation. The Sheriff's Office would have a total of thirteen (13) vehicles for twelve (12) officers currently. Motion by Wildermuth, seconded by Nath to approve the purchase of two Ford Interceptors, off the State Contract from Nelson Auto Center, in the approximate total amount of \$55,896.00. Motion carried unanimously.

JAILER-DISPATCHER COLLECTIVE BARGAINING AGREEMENT APPROVAL

HR Coordinator Feste presented and reviewed the Law Enforcement Labor Services Inc. (LELS) Sheriff's Office (Jailer Dispatcher) collective bargaining agreement that was agreed upon between LELS Jailer Dispatcher Unit and Pipestone County Union Negotiation Committee. Motion by Nath, seconded by Wildermuth to approve the collective bargaining agreement between LELS Jailer Dispatcher Unit and Pipestone County effective January 1, 2016 through December 31, 2017. Motion carried unanimously.

Motion by Remund, seconded by Kooiman to adjourn. Motion carried unanimously.
Meeting adjourned at 10:22 a.m.

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Luke Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
Pipestone County Administrator