

March 22, 2016

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, Jerry L. Remund, and Dan Wildermuth. County Administrator Sharon Hanson was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Wildermuth, seconded by Remund to approve the agenda as amended.

Motion carried unanimously.

CONSENT AGENDA

Motion by Nath, seconded by Kooiman to approve the consent agenda as follows:

1. Minutes of March 8, 2016 Commissioner Meeting
2. Hospital Warrants in the amount of \$544,532.99

Motion carried unanimously.

ARMORY CONSOLIDATION DISCUSSION

Veteran's Service Officer Brian Douty joined the meeting to inform the Board of a discussion he had with Colonel Larry Herke, Construction & Facilities Management Officer for the Minnesota Army National Guard (MNARG) regarding a MNARG Readiness Master Plan that was finalized in 2014 that proposes to spend \$764 million to transform the State of Minnesota's armory system including reducing the number of armories from 64 to 56. As part of the Master Plan, Pipestone and Luverne Armories may be closed and consolidated. Administrator Hanson drafted a joint letter from Pipestone County and the City of Pipestone raising concerns of the impact of losing National Guard presence in Pipestone and seeking the opportunity to discuss the Master Plan and work together with Rock County and Luverne to try to meet the needs of both Counties. Consensus of the Board to send the joint City and County letter to Colonel Larry Herke.

ONE WATERSHED ONE PLAN RESOLUTION 59-15-16

Environmental Administrator Kyle Krier presented for Board adoption Resolution 59-15-16 Resolution that would support a Missouri River Basin Watershed One Watershed, One Plan project. The Resolution states that Pipestone County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan and that Pipestone County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Missouri

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River Basin for watershed- scale planning efforts in the future; and supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the Missouri River Basin Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Motion by Johnson, seconded by Nath to adopt Resolution 59-15-16 Resolution to support the Missouri River Basin Watershed One Watershed, One Plan project. Motion carried unanimously.

RESTRICTED AND ASSIGNED FUND BALANCES

Auditor Tyler Reisch reviewed the Restricted and Assigned Accounts and corresponding 2015 ending balances. Motion by Remund, seconded by Nath to transfer \$10,188.35 from the General Fund to the Assigned Account 01-000-2816 Fairgrounds Food Stand bringing the ending 2015 balance to zero. Motion carried unanimously.

Motion by Remund, seconded by Nath to approve the following Restricted and Assigned Accounts and corresponding 2015 balances:

Account #	Description	1/1/15 Balance	12/31/15 Balance
<i>Restricted Accounts:</i>			
01-000-2716	Restricted: Fairgrounds Food Stand	\$ 3,151.11	\$ -
01-000-2717	Restricted: Health Cost Management Program	\$ 750.00	\$ (898.14)
01-000-2752	Restricted: Law Library	\$ 18,833.35	\$ 20,269.39
01-000-2754	Restricted: Recorder Technology Fund	\$ 56,103.67	\$ 43,635.94
01-000-2755	Restricted: Recording Process Compliance	\$ 125,241.56	\$ 83,774.24
01-000-2756	Restricted: Enhanced 911	\$ -	\$ 40,073.74
01-000-2764	Restricted: Sheriffs Contingency	\$ 3,894.42	\$ 4,688.17
01-000-2776	Restricted: Transit Operating Expenses	\$ -	\$ 3,100.00
01-000-2779	Restricted: Probation Supervision Fees	\$ 10,782.78	\$ 11,458.04
01-000-2780	Restricted: DWI Fees	\$ 6,722.75	\$ 6,437.75
01-000-2781	Restricted: Redemption of Forfeitable Motor Vehicle	\$ -	\$ 3,900.00
01-000-2782	Restricted: Adm Drug Forfeiture Money	\$ 8,431.50	\$ 4,717.93
01-000-2783	Restricted: Jail Canteen Fund	\$ 3,472.14	\$ 2,536.39
01-000-2785	Restricted: Permit to Carry Fees	\$ 21,933.69	\$ 17,512.54
<i>Non Spendable Accounts:</i>			
01-000-2703	Non Spendable: Missing Heirs	\$ 6,998.06	\$ 6,523.18
<i>Assigned Accounts:</i>			
01-000-2802	Assigned: Elections	\$ 114,238.71	\$ 103,323.74
01-000-2805	Assigned: Buildings	\$ 107,656.90	\$ 107,656.90
01-000-2806	Assigned: Capital Improvements	\$ 212,878.03	\$ 212,886.26
01-000-2814	Assigned: Ambulance	\$ 90,000.00	\$ 120,000.00
01-000-2815	Assigned: Solid Waste/Recycling	\$ 534,807.60	\$ 618,067.55
01-000-2816	Assigned: Fairgrounds Food Stand	\$ 45,000.00	\$ -
01-000-2826	Assigned: County Septic Loan Program	\$ 106,637.38	\$ 106,586.66
01-000-2827	Assigned: Radio Communications Systems	\$ 45,000.00	\$ 45,000.00
01-000-2828	Assigned: Computer Software/IT Equipment	\$ 200,211.87	\$ 200,211.87
01-000-2829	Assigned: Rock River #1 Septic Loan	\$ 17,148.46	\$ 16,480.22
01-000-2830	Assigned: Prepaid Court Expense	\$ -	\$ 2,175.55
01-000-2831	Assigned: AgBMP Septic Loan	\$ 13,524.75	\$ 16,467.54
01-000-2832	Assigned: Rock River #2 Septic Loan	\$ 1,549.18	\$ 6,359.75
			\$ 1,802,945.21

Motion carried unanimously.

CENTRAL SCHOOL ENVIRONMENTAL ASSESSMENT

Auditor Tyler Reisch presented bids received from companies that would conduct an environmental assessment on Central School which would determine hazardous materials that need to be removed prior to demolition. Bids received were as follows:

Company	Bid
American Engineer Testing	\$12,838.40 - \$15,808.40
Applied Environmental Sciences, Inc.	\$15,030.00
Braun Intertec	\$18,820.00
Field Environmental Consulting	\$27,320.00
Legend Technical Services, Inc.	\$10,000.00
Michael Baker International	\$13,214.00
Wenck Associates	\$24,980.00

The Building Committee reviewed the bids recommending the hiring of American Engineer Testing, Inc. at a cost of \$12,838.40 – \$15,808.40 since they were the lowest bid of contractors who performed a walk-through of the building. Motion by Remund, seconded by Wildermuth, to hire American Engineer Testing to complete the Environmental Assessment project at a cost not to exceed \$15,808.40. Yeas: Nath, Remund, Wildermuth. Nays: Johnson, Kooiman. Motion carried.

COUNTY ADMINISTRATOR UPDATE

Administrator Hanson provided an update on activities and projects that she has been working on.

**AREA II CORPORATE POWERS AND JOINT POWERS AGREEMENT-
RESOLUTION 59-16-15**

Commissioner Johnson presented a joint powers agreement and Resolution on supporting the dissolution of Area II Minnesota River Basin Projects, Inc. as a corporation and approving the continued maintenance and operation of Area II as a Joint Powers Entity under Minnesota Statutes 471.59. The change will allow for insurance coverage from Minnesota Counties Intergovernmental Trust. Motion by Kooiman, seconded by Wildermuth to approve the Area II Minnesota River Basin Projects Joint Powers Agreement as presented that dissolved Area II as a cooperate nonprofit and authorize Chairman Johnson signature. Motion carried unanimously.

Motion by Johnson, seconded by Nath to adopt Resolution 59-16-16 which states that the County Board of Commissioners supports the dissolution of Area II Minnesota River Basin Projects, Inc. as a Minnesota Nonprofit Corporation and the continued maintenance and operation of AREA II Minnesota River Basin Projects as a Joint Powers Entity. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of a Memorandum of Agreement between Pipestone County and AFSCME Local 2424, Council 65 – Courthouse Unit to establish the positions and pay ranges for Transportation Dispatcher and Transportation Office Manager, eliminate the position of Dispatcher/Office Assistant from the contract, and to place Transportation Office Manager Carmen Hailey at B21 Step D and Transportation Dispatcher Rhonda Sievert at B21 Step A retroactive to January 1, 2016. Motion Remund, seconded by Nath to approve the Memorandum of Agreement between Pipestone County and AFSCME Local 2424, Council 65 – Courthouse Unit to establish the positions and pay ranges for Transportation Dispatcher and Transportation Office Manager. Motion carried unanimously.

Human Resources Coordinator Feste announced that Derek Claar was hired as a full-time Deputy Sheriff effective March 28, 2016 and Mark Egger was hired as a part-time Transit Driver effective March 28, 2016.

The annual employee Grill Out was scheduled for June 7, 2016 at 11:30 a.m.

DAVE HALBERSMA – EASEMENT

Dave Halbersma reviewed an utilities easement request from EDF Renewable Development, Inc. that would provide for an easement of an underground transmission line on County owned gravel pit located in Section 28 of Rock Township. Consensus of the Board to bring back the discussion of the easement request with EDF Renewables presenting information on their request.

LAND RENTAL BID OPENING – 10:00A.M.

Engineer Dave Halbersma conducted a bid opening for rental of approximately 181 acres located Section 28 in the NW ¼ and NE ¼ of Rock Township. The land was previously leased to Paul and Mark Zebe for \$211.00 per acre for 2015, 2016, and 2017 crop years but they are ending their contract after the 2015 crop year. Bids received to take over the last two years of the contract were as follows:

<i>Name</i>	<i>Amount (per acre/year)</i>
Richard Zebe	\$211.00
Brands Farms LLC	\$201.00
Daniel VonEye Sr	\$177.50
Mathy Swine	\$176.00

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Matt Gunnick	\$173.00
Darrell Fikse	\$171.00
Corey Van Stelten	\$170.70
Glen Van Eck	\$163.00
Schuld Farms	\$155.00
Alex Spronk	\$127.00

Motion by Wildermuth, seconded by Remund to accept the bid of \$211.00 per acre per year from Richard Zebe for lease of the land in 2016 and 2017 crop years. Motion carried unanimously.

PIPESTONE COUNTY HIGHWAY CULVERT PURCHASE

Motion by Wildermuth, seconded by Nath to approve culvert purchases off the State Contract for the amount of \$12,233.18. Motion carried unanimously.

Chairman Johnson recessed the meeting at 10:45 a.m. to reconvene at 1:00 p.m. for the annual Board/Staff meeting.

BOARD/STAFF MEETING

Chairman Johnson reconvened the meeting at 1:00 p.m. Commissioners and Department Heads participated in their annual board/staff meeting.

Chairman adjourned the meeting. Meeting adjourned at 3:25 p.m.

Luke Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator

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