

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Bruce Kooiman, Les Nath, Jerry L. Remund, and Dan Wildermuth. County Administrator Sharon Hanson was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Nath, seconded by Kooiman to approve the agenda. Motion carried unanimously.

#### **CONSENT AGENDA**

Motion by Kooiman, seconded by Nath to approve the consent agenda as follows:

Minutes of February 23, 2016 Commissioner Meeting

Minutes of February 25, 2016 Road and Bridge Public Hearing

Motion carried unanimously.

#### **JIM TROJANOWSKI-PLUM CREEK LIBRARY DIRECTOR**

Jim Trojanowski, Plum Creek Library Director came before the Board and presented general information about the Plum Creek Library system and the need for additional funding for replacement of outreach van and Plum Creek operations. Director Trojanowski explained that the original funding request for improvements to the Plum Creek office building is being delayed until further information can be obtained on options. The Board asked for consideration of vehicle purchase options including lease options for the outreach van. Director Trojanowski stated that they have reduced the original request of the outreach van to \$1,255.00. He further requested an additional \$4,132.00 for operating costs for a total request of \$5,387.00 in addition to the already 2016 budgeted amount of \$51,651.00. Motion by Kooiman, seconded by Nath to approve the additional funding request of \$1,255.00 for the outreach van and \$4,132.00 for operating costs for a total of \$5,387.00 additional to the 2016 funding level. Motion carried unanimously.

#### **PROBATION DEPARTMENTAL UPDATE**

Corrections Agent Jeff Arendt joined the meeting and introduced new Corrections Agent Paige Larsen. Agent Arendt provided the Board with an update of their department and answered questions from the Board.

#### **PERSONNEL**

Human Resources Coordinator Cathy Feste joined the meeting and presented information on job description changes for the Lieutenant Investigator and Patrol Captain positions as a result of the Sheriff's proposed organizational structure. Coordinator Feste explained that the Lieutenant Investigator job title would change to Lieutenant and the Patrol Captain job title would change to Chief Deputy along with other job description changes. Motion by Kooiman, seconded by Nath to approve the Lieutenant and Chief Deputy job descriptions and send to the firm of Fox Lawson for job description point valuation.

Coordinator Feste presented and reviewed the Law Enforcement Labor Services Inc. (LELS) Sheriff's Office (Deputy) collective bargaining agreement that was agreed upon between LELS Deputy Unit and Pipestone County Union Negotiation Committee. Motion by Remund, seconded by Wildermuth to approve the collective bargaining agreement between LELS Deputy Unit and Pipestone County effective January 1, 2016 through December 31, 2017. Motion carried unanimously.

Motion by Remund, seconded by Kooiman to approve the hiring of a part-time jailer dispatcher in anticipation of future staff changes. Motion carried unanimously.

Coordinator Feste presented Transportation Dispatcher and Transportation Office Manager job descriptions that was approved effective January 1, 2016 as a result of the realignment of staff under the Western Community Action administration of Pipestone County Transit. Motion by Wildermuth, seconded by Kooiman to accept the Fox Lawson point valuation of B21 for both the Transportation Dispatcher and Transportation Office Manager job descriptions. Motion carried unanimously.

Motion by Remund, seconded by Nath to approve a revised Bus Driver job description that includes reference to Western Community Action and other changes related to federal and state requirements of the job. Motion by Remund, seconded by Nath to approve the revised Bus Driver job description and not send for point valuation based on the recommendation of Coordinator Feste as a result of minimal job description changes. Motion carried unanimously.

#### **2016 LEGISLATIVE POSITIONS**

Administrator Hanson reviewed a draft 2016 Legislative Positions document and will present a final document at the March 8, 2016 Board meeting.

#### **COMMITTEE REPORTS**

Commissioners reported on the following committee meetings:

Commissioner Kooiman: Hospital Plant Operations, Edgerton City Council, Southwest Regional Development Commission, Personnel, Southwest Legislative Meeting, Clinic Open House and Ribbon Cutting, Road and Bridge Public Hearing.

Commissioner Remund: PrimeWest, Law Enforcement Liaison, Casey Jones Trail, Road and Bridge Committee, Southwest Mental Health, Southwest Legislative Meeting, Clinic Open House and Ribbon Cutting, Extension Committee, Road and Bridge Public Hearing, Primewest Strategic Planning, Building Committee.

Commissioner Wildermuth: Law Enforcement Liaison, Casey Jones Trail, Southwest Mental Health Consortium, Southwest Legislative Meeting, Clinic Open House and Ribbon Cutting, Travel Southwest, Southwest Health and Human Services (SWHHS) Board, Tobacco Ordinance Meeting, Road and Bridge Public Hearing, Hospital Quality Board.

Commissioner Nath: SWHHS Conference Call, Personnel, Fair Board, SWHHS Board, Southwest Mental Health, Southwest Legislative Meeting, Extension Committee, Tobacco Ordinance Meeting, Road and Bridge Public Hearing, Hospital Quality Board, Building Committee.

Commissioner Johnson: Redwood Cottonwood Control Area (RCRCA) and Area II, RCRCA/Area II Policy Review Committee, One Watershed, One Plan Meeting, Drainage and Wetland Conference, Southwest Legislative Meeting, Clinic Open House and Ribbon Cutting, Road and Bridge Committee, Road and Bridge Public Hearing, McLeod County Recycle Center Tour.

Motion by Wildermuth, seconded by Kooiman to adjourn. Motion carried unanimously. Meeting adjourned at 12:00 p.m.

Luke Johnson

ATTEST: Sharon Hanson

Pipestone County Board Chair

County Administrator