

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, Jerry L. Remund and Daniel Wildermuth. County Administrator Sharon Hanson was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Nath to approve the agenda. Motion carried unanimously.

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

CONSENT AGENDA

1. Approve Minutes of December 9, 2015
2. Hospital Warrants in the amount of \$610,336.27
3. Auditor Warrant Payable to WEX Bank in the amount of \$291.75

Motion carried unanimously.

SIOUX VALLEY ENERGY COMMUNITY RELATIONS

Paul Mantz, Key Account and Community Relations Executive at Sioux Valley Energy, introduced himself to the Commissioners and presented an overview of the Operation Roundup program in which Sioux Valley Energy customers round up their bill by pennies and the proceeds are donated to fund community projects. Grant applications for community projects are accepted quarterly.

TANK RESTORATION UPDATE

Jerry Priester, representative of the Sons of the American Legion, gave an update on the fundraising efforts that have taken place to restore the Sherman Tank located on the Courthouse Lawn and the total amount raised to date.

2016 GENERAL WAGE ADJUSTMENT

Motion by Johnson, seconded by Nath to set the non-union employee general wage adjustment on the 2016 Pipestone County pay plan at two percent (2%) for 2016 and grant the following step movement for 2016 only: 15-21 years of service by 12/31/15, increase one step from initial placement, 22 + years of service by 12/31/15, increase two steps from initial placement as part of compensation plan implementation. Motion carried unanimously.

2016 COMMISSIONER SALARIES AND PER DIEMS

Motion by Wildermuth, seconded by Kooiman to set the 2016 Commissioners salary at \$18,885.79. Motion carried unanimously.

Motion by Remund, seconded by Wildermuth to set the 2016 per diem rate at \$75.00 per day. Motion carried unanimously.

OTHER BUSINESS

Motion by Nath, seconded by Wildermuth to authorize Administrator Hanson to sign the Xcel Energy Customer Consent Form that will provide customer energy usage data to assist in analyzing potential subscription benefits of power provided by solar gardens as prescribed in Minnesota Statutes 216B.1641. Motion carried unanimously.

SWHHS INFORMATION TECHNOLOGY AND PUBLIC SERVICES LEASE

AGREEMENT

Motion by Nath, seconded by Wildermuth to approve the Information Technology agreement and Public Services Lease agreement between Pipestone County and Southwest Health and Human Services (SWHHS) effective January 1, 2016 through December 31, 2016 with the following terms:

Information Technology Agreement: SWHHS shall compensate annually to the County for IT Coordinator and connectivity services in the amount of \$5,000.00 for IT Services and \$3,750.00 for connectivity services, for a total of \$8,750.00, payable by SWHHS to the County. This amount will be paid in quarterly installments of \$2,187.50, due on the 1st of every quarter.

Lease Agreement: During the term of this Lease Tenant shall pay to Landlord as and for basic rent the sum of \$38,000.0 for rent, \$10,379.60 for 2015 capital improvement project (\$51,898 divided by 5 years) and \$20,000 for utilities/maintenance for a total of \$68,379.60 for 12 months, which shall be payable in equal quarterly installments of \$17,094.90 and which shall be payable on the first day of each quarter commencing January 1, 2016 and continuing thereafter until December 31, 2016 unless otherwise modified as set forth herein. All payments of basic rent shall be made directly to Landlord at such address as Landlord shall from time to time, in writing, direct. Upon the mutual agreement of the parties the basic rent may from time to time be adjusted in writing.

Motion carried unanimously.

2016 MILEAGE RATE

Motion by Remund, seconded by Johnson to adopt the Federal Mileage Reimbursement Rate of 54 cents per mile for 2016. Motion carried unanimously.

ELECTED OFFICIAL SALARY SETTING

Motion by Johnson, seconded by Wildermuth to set the Auditor's 2016 annual salary at \$60,180.00. Motion carried unanimously.

Motion by Wildermuth, seconded by Nath to set the Recorder's 2016 annual salary at \$66,300.00. Motion carried unanimously.

Motion by Nath, seconded by Remund to set the Sheriff's 2016 annual salary at \$80,162.82. Motion carried unanimously.

Motion by Nath, seconded by Wildermuth to set the Treasurer's 2016 annual salary at \$71,400.00. Motion carried unanimously.

Motion by Johnson, seconded by Wildermuth to set the Attorney's 2016 annual salary at \$65,000.00. Yeas: Johnson, Kooiman, Wildermuth. Nays: Nath, Remund. Motion carried.

Motion by Wildermuth, seconded by Johnson to set Assistant County Attorney Scott Barduson 2016 salary at \$24,851.56. Motion carried unanimously.

ASSESSOR'S OFFICE COPIER PURCHASE

Assessor Joyce Schmidt joined the meeting to request authorization to purchase a new copier for the Assessor's Office. Quotes received were as follows:

Century Business Products - \$7,085.88 plus monthly maintenance

Marco - \$8,094.00 plus monthly maintenance

Motion by Nath, seconded by Remund to authorize purchase of a new copier from Century Business Products in the amount of \$7,085.88 plus monthly maintenance with funds to be expended from the Recorder Compliance Fund. Motion carried unanimously.

2016 LAW ENFORCEMENT CONTRACTS

Sheriff Keith Vreeman presented 2016 law enforcement contracts between the County of Pipestone and the municipalities within the County for law enforcement services. The term of each contract is January 1, 2016 to December 31, 2016.

Motion by Johnson, seconded by Nath to approve the Law Enforcement Contract for each municipality as follows:

City of Woodstock for the sum of \$34.97 per resident for 124 residents for a total cost not to exceed \$4,336.00.

City of Jasper for the sum of \$52.45 per resident for 633 residents for a total cost not to exceed \$33,200.00.

City of Edgerton for the sum of \$52.45 per resident for 1,189 residents for a total cost not to exceed \$62,360.00.

City of Trosky for the sum of \$34.97 per resident for 86 residents for a total cost not to exceed \$3,007.00.

City of Holland for the sum of \$34.97 per resident for 187 residents for a total cost not to exceed \$6,539.00.

City of Ihlen for the sum of \$34.97 per resident for 63 residents for a total cost not to exceed \$2,203.00.

City of Ruthton for the sum of \$34.97 per resident for 241 residents for a total cost not to exceed \$8,427.00.

City of Hatfield for the sum of \$34.97 per resident for 54 residents for a total cost not to exceed \$1,888.00.

City of Pipestone paying 43% of the Sheriff's Office proposed budget in the amount of \$568,181.00 and 50% of the Sheriff's Office Dispatch budget in the amount of \$153,435.00 for a total of \$721,616.00.

Motion carried unanimously.

ROAD AND BRIDGE ITEMS, FUEL BID

Assistant County Attorney Jim O'Neill joined the meeting.

Motion by Wildermuth, seconded by Johnson to approve purchase of a used forklift from Zeigler for \$15,000.00 and authorize the purchase of an additional propane tank. Motion carried unanimously.

Engineer Halbersma updated the Board on the liquidated damages discussions with R&G Construction for the County State Aid Highway 10 Culvert and road widening project and that he proposes \$4,500.00 in liquidated damages. Consensus of the Board to authorize Engineer Halbersma to proceed.

Staff Engineer Nick Bergmann joined the meeting for the 2016 Fuel Bid for Highway Shop, Outlying Shops and other County offices. The following bids were submitted:

Bidder	<i>Gasoline</i>		<i>Diesel</i>					
	10% Ethanol	“margin”	Pipestone Shop			Outlying Shops		
			B5	B10	“margin”	B5	B10	“margin”
Cenex Harvest States	\$1.969	\$.19	\$1.559	\$1.629	\$.03	\$1.749	\$1.819	\$.19
Chandler Coop	\$1.830	\$.15	\$1.450	\$1.450	\$.15	\$1.57	\$1.57	\$.25

Motion by Johnson, seconded by Remund to award the 2016 fuel bid for both gasoline and diesel to Chandler Coop. Motion carried unanimously.

PERSONNEL – 218 AGREEMENT RESOLUTION 59-29-15

Human Resources Coordinator Cathy Feste brought back for Board consideration a Social Security Resolution for entities with Elected Officials currently holding positions covered by the Public Employees Retirement Association (PERA) Defined Contribution Plan which if passed, would allow governing body elected officials to participate in both Social Security and PERA Defined Contribution Plan. Human Resources Coordinator Feste explained that currently Board members are only able to participate in either Social Security or PERA, but not both.

Motion by Johnson, seconded by Nath to adopt Resolution 59-29-15 for Entities with Elected Officials Currently Holding Positions covered by the Defined Contribution Plan with Social Security coverage effective April 1, 2016 and direct Human Resources Coordinator to follow Section 218 of the Social Security Act with regard to the ballot procedures for current Board member participation. Motion carried unanimously.

Motion by Remund, seconded by Wildermuth to approve the hiring of Wayne Drew as Building and Grounds Maintenance Supervisor effective January 4, 2016 at Step F on the 2016 pay plan. Motion carried unanimously.

COMMITTEE REPORTS

The Commissioners reported on the following committee meetings:

Commissioner Johnson: Hospital Executive Committee, Truth in Taxation, AMC Annual Conference, AMC Ag and Rural Development Committee, AMC Environment and Natural Resource Committee, Area II, RCRCA.

Commissioner Remund: Union Negotiations, PrimeWest Health, Truth in Taxation, Southwest Mental Health Center, AMC Annual Conference, AMC Public Safety Committee, Building Committee.

Commissioner Wildermuth: Southwest Mental Health Consortium, Truth in Taxation, Southwest Health and Human Services.

Commissioner Nath: Truth in Taxation, Building and Grounds, AMC Annual Conference, AMC General Government Committee, Southwest Mental Health Center, Soil and Water Conservation District, Negotiations Committee, Southwest Health and Human Services.

Commissioner Kooiman: Truth in Taxation, Edgerton City Council, Hospital Plant Operations, Township Annual Meeting, AMC Annual Conference, AMC Transportation Committee, Southwest Private Industry Council.

LPRW REVENUE REFUNDING BONDS SERIES 2016A RESOLUTION 59-30-15

Lincoln Pipestone Rural Water (LPRW) Chief Executive Officer Jason Overby, LPRW Board Member Rod Spronk and Northland Securities Financial Advisor George Eilertson joined the meeting to present information on refunding 2010A LPRW General Obligation Revenue Bonds in the amount of \$1,685,000 with a new issue amount of \$1,095,000 and a call date of January 1, 2018.

Motion by Remund, seconded by Nath to adopt Resolution 59-30-15 that authorizes and approves the sale of the 2010A LPRW General Obligation Revenue Bonds in the amount of \$1,685,000 with a new issue amount of not to exceed \$1,100,000 and a call date of January 1, 2018 if the provided total net savings of \$54,000.00 is reached and with the approval of sale of bonds to occur no later than February 29, 2016. Motion carried unanimously.

Motion by Nath, seconded by Wildermuth to adjourn. Motion carried unanimously.
Meeting adjourned at 11:24 a.m.

Bruce Kooiman
Pipestone County Board Chair

ATTEST:

Sharon Hanson
Pipestone County Administrator